



TAMPINES SECONDARY SCHOOL

A CARING COMMUNITY OF LEARNERS, THINKERS AND LEADERS

252 Tampines Street 12 Singapore 529427 | Tel: 6783 5423 | Fax: 67843059 | Email: tpss@moe.edu.sg

18 December 2024

Dear Parent/Guardian,

Secondary One Registration

A very warm welcome to the Tampinesian family! Thank you for choosing Tampines Secondary School (TPSS) for your child/ward. We are excited to walk this journey with you as your child/ward goes through the secondary school experience.

As the saying goes, "*Before anything else, preparation is the key to success*". We understand that as a parent/guardian, you want to prepare your child/ward well for the start of a new school year. Here at TPSS, we want to assure you that we will do our best to help your child/ward settle in, not just to a new school year but also to a new school experience, as he/she transits from the primary to the secondary school environment.

There is no requirement for students to report physically to their posted secondary school on 19 December 2024. We want to provide you with key information on matters relating to Secondary One registration in items 1 to 8 below. We have made every effort to be as clear and concise as possible. Please contact us if you have any queries and we will be most happy to help.

1. Class Allocation and Secondary One Orientation

You would be informed of your child's/ward's class allocation by 30 December 2024 through the "Sec 1 Orientation" letter sent via PG.

To support the incoming Sec One students in their transition to secondary education, an orientation programme will be held on 2 January, 3 January and 6 January 2025. All students are to report to the school Hall on 2 January 2025 by 7.30 am. Information on the orientation programme, attire and the first week of school term schedule would be provided in the "Sec 1 Orientation" letter.



Photos of the Sec One 2024 Orientation to promote intra-class bonding, and to support the students in their transition to TPSS.

2. Sales of Books and Uniform

You are encouraged to purchase books and uniforms online. Online purchases can be done through the respective vendors' websites. You may choose for the items to be delivered to your home. For textbooks, you may choose to self-collect in school. Collection in school is strictly by appointment only.

If online purchase is not an option for you, you can also do a walk-in purchase of textbooks and uniforms. Similarly, purchase in school is strictly by appointment only. For *both* books and uniform walk-in purchase, please make an appointment with the bookshop.

Please see **Annex A** for further details.

In the unfortunate event that the uniform and PE attire are out of stock, Secondary One students can wear their primary school uniform and PE attire for the first week of school. During this first week, our uniform and PE attire will be on sale in school.

3. Students who are eligible to take on Subjects at a More Demanding Level

If eligible, parents will receive a separate Letter of Offer via PG before **6 pm on 18 December 2024**. This letter will provide more information as well as details of the FSBB briefing via zoom. The FSBB briefing will take place on **19 December 2024 at 10 am** and the details of the zoom briefing is shown below.

Topic: Full SBB briefing

Time: Dec 19, 2024 10:00 AM

Join Zoom Meeting

<https://moe-singapore.zoom.us/j/4066458273?omn=84317560654>

Meeting ID: 406 645 8273

Passcode: tpssfsbb

4. Mother Tongue Language (MTL)

Bilingualism has been the cornerstone of Singapore's language policy. It is compulsory for students to offer a MTL as one of the subjects studied in school. We offer Chinese Language and Malay Language subjects within the school. Students who study Tamil Language (TL) are to report to TL centres for lessons.

Students who have been exempted from MTL at primary level will continue to be exempted when they progress to secondary level. It is not necessary to resubmit a new application. New applications for exemption from offering MTL have to be made officially and will be granted on a case by case basis by the Ministry of Education. Please obtain the application form (if required) from the General Office. The deadline for application is 31 March 2025. Further information regarding the exemption can be obtained from <https://www.moe.gov.sg/primary/curriculum/mother-tongue-languages>.

For Higher Mother Tongue, Foreign Language and 3rd Language matters, please refer to **Annex B**.

5. Medical Appeal Transfer

If you assess that TPSS is unable to accommodate your child/ward's physical health or special learning needs, you may appeal for a transfer. Medical appeals can be filed at the school General Office by 19 December 2024, 12 pm.

Please note:

- Appeals will only be considered on exceptional basis for students with:
 - Serious medical conditions, such as chronic heart conditions or kidney problems.
 - Severe physical impairments, such as those requiring permanent use of a wheelchair.
- All appeals must be accompanied by relevant supporting documents, such as medical reports and letters from doctors.
- We will help to file your appeal. The appeal result will be released in early January.
- Your child/ward should continue to attend our school until his/her transfer is approved.
- Transfers are subjected to vacancies at the requested transfer school.

6. Financial Assistance Scheme

As the Ministry of Education provides financial assistance to needy Singapore students in Government and Government-Aided schools, students may be eligible to apply for financial assistance. Detailed information about the household income requirements and the Financial Assistance Scheme can be found at: <https://www.moe.gov.sg/financial-matters/financial-assistance>

Completed forms are to be submitted with supporting documents to our school. However, if application had been made previously at the primary school, we will extract successful applications from our system after the Secondary One posting results and parents will be notified via PG.

7. Joining the Parents as Partners Network (PPN)

Parents are important partners as we work together to bring out the best in our students. We invite you to join the PPN if you would like to collaborate more closely with the school.

For more information, please see: <https://sites.google.com/moe.edu.sg/tpssparent/ppn?authuser=1>

8. Secondary One Parent Engagement Session (3 January 2025)

The engagement session will take place in the evening of **3 January 2025**, from **5 pm – 7.30 pm**. Part of the session includes a meeting with the form teachers of your child/ward. You will also be witnessing the Investiture Ceremony of your child/ward into the TPSS Family. More details will be included in the "Sec 1 Orientation" letter which will be sent via PG.

I look forward to meeting you during the Parent Engagement Session and share with you our efforts to develop your child/ward holistically over the next 4-5 years.

Meanwhile, to better support your child/ward in transiting to secondary school education, we encourage you to visit the following MOE webpages for tips and suggestions on how you can guide your child/ward.

Please see:

- <https://www.moe.gov.sg/-/media/files/parent-kit/primary-to-secondary-transition.pdf>
- <https://www.moe.gov.sg/secondary/transition-to-secondary>

TAMPINES SECONDARY SCHOOL

In closing, it takes a village to raise a child. At TPSS, we are committed to working with you, our valuable parents/guardians, to give our students the best possible schooling experience, be it academic learning, co-curricular activities or other school programmes. With your support, we believe that we will be able to accomplish our school mission – to *provide a well-rounded education in a nurturing environment to prepare Tampinesians for the future.*

This letter will also be posted on our school website. PG remains the key portal for schools to relay important information to parents, while the school website contains useful information for both students and parents, such as the school's history, subject and CCA offerings as well as school rules and examination matters. We encourage you to access these channels regularly to know more about school matters relating to your child/ward.

Besides the school website, we have our own social media channels. For more information and updates on our school's activities, you may visit and follow us on:

- <https://www.facebook.com/TampinesSec>
- <https://www.instagram.com/tampinessec/>

In addition, should you have any queries, please contact our school through the following:

Office: 67835423

Email: TPSS@MOE.EDU.SG

Thank you for taking time to read this letter. Once again, a warm welcome to Tampines Secondary School – a school where we strive to be a *caring community of learners, thinkers and leaders.*

Yours faithfully,

Mrs Tay Yang Fern
Principal
Tampines Secondary School

Purchase of Books and Uniforms**Books and Stationery: Overseas Pte Ltd**

Website for online orders:	https://www.oapl.sg
Purchase options for online orders:	1. Home delivery (orders for Sec 1 books may only be delivered by 1st week of Jan 2025) 2. Self-collection in school (by appointment upon checkout)
Period for online orders:	From 19 Dec 2024 to 21 Dec 2024
Delivery charges:	\$14.50/location
For walk-in purchase in school (Make an appointment)	https://www.oapl.sg
Address:	252 Tampines Street 12 S(529427)
Contact number:	63826789 ext 121 (during Office hours)
Period for purchase: (For Walk-in Purchase)	19, 23 and 26 Dec 2024: For Secondary 1 Students 20 Dec 2024: For Secondary 1 FAS Only 27, 30 Dec 2024: For All levels Time: 9am to 3pm

School Uniform: In-Trend Uniform

Website for online orders :	https://www.intrenduniforms.com
Purchase option:	Home delivery only
Email enquiry:	sales@itu.com.sg
Contact number:	67410930
Delivery charges:	\$7
Address for walk-in purchase in school	252 Tampines Street 12 S(529427)
Period for purchase:	19, 23 and 26 Dec 2024: For Secondary 1 Students 20 Dec 2024: For Secondary 1 FAS Only 27, 30 Dec 2024: For All levels Time: 9am to 3pm

Note: *In the unfortunate event that the uniform size is out of stock, Secondary One students are allowed to wear their primary school uniform during the first week of school. The uniform will still be on sale in school during the first week of Term One.*

Higher Mother Tongue and 3rd Language Matters

Students who are offered Higher Mother Tongue will be required to attend Higher Chinese / Malay / Tamil Language lessons outside curriculum hours at one of the approved centres. The school recommends students to study Higher Mother Tongue at the nearest centre to the school:

- Higher Chinese Language - Ngee Ann Secondary School
- Higher Malay Language - Tanjong Katong Secondary School
- Higher Tamil Language - Pasir Ris Crest Secondary School

When accepting the offer, students will be required to submit an application to attend classes at the approved centre.

Students who offer Tamil Language will be required to attend Tamil Language classes at one of the approved centres. The school recommends students to study Tamil Language at the nearest centre to the school, Changkat Changi Secondary School. Students will be required to submit an application to attend classes at the approved centre.

Students who offer a Foreign or Asian Language in-lieu of Mother Tongue may apply to attend classes at MOELC. As admission priority will be given to students who offer Foreign or Asian Language as 3rd language, students will be placed on a waiting list after the application is received. When a vacancy arises, students will be required to take a readiness test before he/she will be admitted. As the placement to take classes at MOELC is based on available vacancy subject to passing the readiness test, students will be required to attend private lesson outside curriculum hours for the Foreign or Asian Language in-lieu of Mother Tongue that they are offering. They are allowed to stop attending the private classes only when they have secured a place at MOELC. Students who are not applying to attend classes at MOELC will be required to attend private classes outside curriculum hours.

Students who offer Non-Tamil Indian Languages (NTIL) will be required to attend classes at an NTIL Centre.

Students who have exercised the option to offer Malay (Special Programme) can refer to the main page of our school website (<https://tampinessec.moe.edu.sg/>) for further details. Lessons are conducted in our school.

Please contact the following officers if you have any queries or need any clarification.

Mr Esfan Rizal Bin Rahwom Senior Teacher/Malay Language	Esfan_rizal_rahwom@moe.edu.sg	Issues relating to: Malay (Special Programme) Higher Malay Language
Ms Li Kaiying HOD/Mother Tongue Languages	Li_kaiying@moe.edu.sg	Issues relating to: Higher Chinese Language Tamil Language, Higher Tamil Language Non-Tamil Indian Languages Foreign Languages Mother Tongue Exemption